

Call for Quotations



(Purchasing of Flora Images)

Issued by: *Environment and Resources Authority*

CfQ#: *ERA_QT08/2017*

Issue Date: *9th October 2017*

Response/Submission Date and Time: *Friday 3rd November 2017 at
12:00PM*

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Section A: Instructions

1) Response is to be submitted through e-mail procurement.era@era.org.mt

All submissions will be dealt with in strictest confidence.

Section B:

General Information

1) Purpose

The purpose of this Call for Quotations (CfQ) is to invite interested persons to send quotations for the purchasing of a number of images of flora species.

2) Beneficiary

The beneficiary, being Environment and Resources Authority (ERA) is the point of contact for this Call for Quotations. Please refer any inquiries to:

Environment and Resources Authority
Hexagon House,
Spencer Hill,
Marsa
Telephone: 22923500
E-mail: procurement.era@era.org.mt

Any CfQ addenda/updates will be made available under the Procurement section of the Contracting Authority's website: www.era.org.mt

3) Scope and Terms & Conditions

ERA is currently compiling an image library of Maltese flora and fauna intended for use for educational and reporting purposes. For this reason, it is inviting quotations for the purchasing of images of flora species listed in Annex I of the Call for Quotation document. It is envisaged that ERA is afforded full, exclusive and unrestricted rights (including copyright) and ownership of the images.

The images need to be provided in digital format with a minimum capture resolution of 6 Megapixels (3032x2008 pixels), and be available not later than noon of **Friday 3rd November 2017**. Each image has to clearly show the particular species within a reasonable close up and if possible photos shall be geo-referenced. Samples are to be delivered at the ERA offices in Marsa. More than one (1) image of same species can be included in quotation.

The Contracting Authority shall not accept any images which do not fulfil the above specifications and/or are not to the Contracting Authority's satisfaction in terms of quality, clarity and scope.

If you are interested in offering your services, a signed declaration needs to be provided declaring that you are the sole owner and holder of all rights (including copyright) and that no other party has any rights whatsoever, or pretences over the same image/s.

Samples originating from bidders whose offer was unsuccessful, shall be requested to collect their samples within ten (10) working days after which these samples shall be disposed of.

Section C

Details of information requested

1) General Economic Operator Information

The Contracting Authority is asking interested Economic Operators to submit a response containing, the following information:

- Declaration concerning exclusion grounds as follows:-

I hereby declare that I do not fall under any of the grounds listed under Part VI of LN352/2016.

I confirm the above

- Declaration concerning Selection Criteria

Not applicable.

2) Specific Project Overview

If you are interested in offering this service, kindly send your quotation for each individual image, by not later than noon of **Friday 3rd November 2017**. Prices should include VAT as a separate element. Quotes must be valid for a minimum of thirty (30) days following submission. Delivery costs must be included in all received quotes.

ERA reserves the right to purchase in bulk or individual images, according to its needs and exigencies. It also reserves the right to choose the best quotation in line with the requested specification.

3) Response Format

Responses are to be straightforward, clear, concise and specific to the information requested. In order for submissions to be considered complete, Economic Operators must provide all the requested information mentioned in this document as well as any other comments, observations or suggestions which potentially may assist the Contracting Authority in the Call for Quotations.

Section D

Additional Information

Not applicable.

Section E

Financial Bid Form

Include here the Bill bid Form to be completed by the Economic Operators.

Quotations are to be submitted and shall be awarded including taxes/charges and any import duties applicable but excluding VAT. The VAT element, if requested, is to be quoted separately.

Signature

Name of Company

Date

ANNEX I

List of Required Images of Flora

Scientific Name	Maltese Name
<i>Asplenium ceterach</i>	Il-felċi tal-ħitan tas-sejjieħ
<i>Asplenium marinum</i>	Il-felċi tal-baħar
<i>Asplenium sagittatum</i>	Il-felċi tal-bir
<i>Asplenium scolopendrium</i>	Lsien iċ-ċerv
<i>Asplenium trichomanes</i>	Il-felċi l-irqiqa
<i>Pteridium aquilinum</i>	Il-feliċilla
<i>Adiantum capillus-veneris</i>	Tursin il-bir
<i>Anogramma leptophylla</i>	Tursin ir-riħ
<i>Polypodium vulgare</i>	Il-felċi ta' Malta
<i>Salvinia natans</i>	Is-salvinja
<i>Selaginella denticulata</i>	Is-selaginella
<i>Isoetes histrix</i>	L-ižoeti
<i>Equisetum arvense</i>	Denb iż-żiemel
<i>Equisetum fluviatile</i>	Denb iż-żiemel
<i>Equisetum ramosissimum</i>	Denb iż-żiemel
<i>Pinus halepensis</i>	Iż-żnuber
<i>Cupressus sempervirens</i>	Iċ-ċipress
<i>Juniperus phoenicea</i>	Il-ġnibru
<i>Tetraclinis articulata</i>	Is-siġra tal-ghargħar
<i>Ephedra fragilis</i>	L-efedra
<i>Petalophyllum ralfsii</i>	Il-petalofilla / l-imrejha

<i>Riella mediterranea</i>	Ir-rijella / il-ħażiża tal-ilma
<i>Anacamptis urvilleana</i>	L-orkida piramidali ta' Malta
<i>Ophrys melitensis</i>	Il-brimba s-sewda
<i>Ophrys lunulata</i>	Il-brimba tal-qamar
<i>Atriplex lanfrancoi</i>	Il-bjanka tal-irdum
<i>Hyoseris frutescens</i>	Iż-żigland ta' Għawdex
<i>Helichrysum melitense</i>	Is-sempreviva ta' Għawdex
<i>Crepis pusilla</i>	Il-melitella
<i>Cheirolophus crassifolius</i>	Widnet il-baħar
<i>Linaria pseudolaxiflora</i>	Il-papoċċi ta' Malta
<i>Orobanche densiflora</i>	Il-budebbus tar-ramel
<i>Elatine gussonei</i>	L-elatine / ħarret iż-żgieġ